

State of Wyoming

2021-2022

# Biennium Budget Request



## Agency 084: Board of Professional Geologists

Prepared for the February 2020 Legislature.

*The information in this budget request has been developed in accordance with the agency plan prepared according to W.S. 28-1-115 & 28-1-116 [W.S. 9-2-1011(b)(vi)].*

Submitted by:

Signature Pamela J. Girt

Name Pamela J. Girt

Title Executive Director

Person(s) responsible for the preparation of this budget:

Pamela J. Girt



**Budget Division**

Department of Administration and Information

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DEPARTMENT BOARD OF PROF. GEOLOGISTS							DEPT 084
1 Description	Code	2 Base Budget 2021-2022	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor's Exception Changes	7 Governor's Recommendation
DIVISION							
ADMINISTRATION	0200	554,533	533,544	0	533,544	0	533,544
TOTAL BY DIVISION		554,533	533,544	0	533,544	0	533,544
OBJECT SERIES							
PERSONAL SERVICES	0100	332,996	323,787	0	323,787	0	323,787
SUPPORTIVE SERVICES	0200	137,932	137,932	0	137,932	0	137,932
RESTRICTIVE SERVICES	0300	20,404	30,658	0	30,658	0	30,658
CENT. SERV./DATA SERV.	0400	9,101	5,801	0	5,801	0	5,801
SPACE RENTAL	0500	45,600	26,866	0	26,866	0	26,866
CONTRACTUAL SERVICES	0900	8,500	8,500	0	8,500	0	8,500
TOTAL BY OBJECT SERIES		554,533	533,544	0	533,544	0	533,544
SOURCES OF FUNDING							
OTHER FUNDS	Z	554,533	533,544	0	533,544	0	533,544
TOTAL BY FUNDS		554,533	533,544	0	533,544	0	533,544
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		2	2	0	2	0	2
TOTAL AUTHORIZED EMPLOYEES		2	2	0	2	0	2

**SECTION 1. STATE OF THE AGENCY**

## Department Narrative

## Agency Overview

The Wyoming Board of Professional Geologists is one of 33 states which are part of the National Association of State Boards of Geology. This relationship serves as a connective link among the individual state geologic registration licensing boards for the planning and preparation of uniform procedures and the coordination of geologic protective measures for the general public. One of the principal services provided is to develop standardized written examinations for determining qualifications of applicants seeking licensure as professional geologists.

## Agency Background &amp; Structure

The statutory reference W.S. 33-41-101 through W.S. 33-41-121 in 1990 granted the creation of the licensing board. Completely self-funded through application, examination, renewal, and reinstatement fees, the agency has continually provided the opportunity for professional licensing, enabling greater individual opportunities for employment, while ensuring geologic work meets the rigorous standards of protecting the public. Expenditures for FY 2019 were \$240,375.76. There are 6 Board members, appointed by the Governor, and 1 ex-officio Board Member serving the agency of 2 full-time employees.

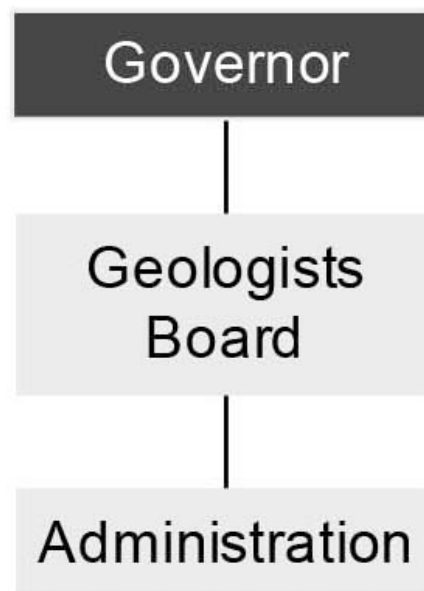
## Agency Challenges/Risks/Priorities

The agency faces few challenges or risks, but our priorities are to continually provide outreach to the many local colleges and universities, in Wyoming but mostly in Colorado, Nebraska, and Montana. Most applicants for licensure come to us from Colorado.

## Agency Successes and Efficiencies

The agency has had many successes. We have worked with the local military base to assure and guide qualified spousal coordination to licensure. We have also made the reciprocal agreement with the state of Texas that assures licensure in Texas guarantees licensure requirements and the license to practice in the state of Wyoming, and Wyoming licensees are immediately eligible for licensure in Texas. This is a win-win for all. We've been quite efficient as an agency. We've down-sized our board office that had been located in Laramie, Wyoming to 1/3 its size and related costs, now located in Cheyenne.

**SECTION 2. DEPARTMENT ORGANIZATION**

**SECTION 3. DEPARTMENT STATUTORY AUTHORITY****THE WYOMING GEOLOGISTS PRACTICE ACT:**

W.S. 33-41-101 through 33-41-104 General provisions; prohibited acts and conduct  
W.S. 33-41-105 through 33-41-110 Creation of the board; duties; members  
W.S. 33-41-111 through 33-41-116 General requirements for licensure; exemptions  
W.S. 33-41-119 through 33-41-120 Disciplinary actions  
W.S. 33-41-121 Applicability

SECTION 4. PERFORMANCE MEASURES

Not required by statutory law.

SECTION 5. DEPARTMENT PRIORITIES

084 - Board of Professional Geologists 2021-2022 Biennium Priorities									
Priority	Division	Unit #	Program Name / Description	\$	GF	FF	OF	# of Positions	Describe the consequences if priority is cut.
1	0100	0101	Administration  <b>Totals</b>	\$	\$	\$	\$533,544	2	The Board could not operate and fulfill its mission.

DEPARTMENT BOARD OF PROF. GEOLOGISTS

DEPT 084

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**SECTION 6. DEPT. EXCEPTION REQUEST PRIORITIES**

No exception request for this unit.

DEPARTMENT BOARD OF PROF. GEOLOGISTS							DEPT 084
DIVISION ADMINISTRATION							DIV NO 0200
1	2	3	4	5	6	7	
Division	Code	Base Budget 2021-2022	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
UNIT							
ADMINISTRATION	0201	554,533	533,544	0	533,544	0	533,544
TOTAL BY UNIT		554,533	533,544	0	533,544	0	533,544
OBJECT SERIES							
PERSONAL SERVICES	0100	332,996	323,787	0	323,787	0	323,787
SUPPORTIVE SERVICES	0200	137,932	137,932	0	137,932	0	137,932
RESTRICTIVE SERVICES	0300	20,404	30,658	0	30,658	0	30,658
CENT. SERV./DATA SERV.	0400	9,101	5,801	0	5,801	0	5,801
SPACE RENTAL	0500	45,600	26,866	0	26,866	0	26,866
CONTRACTUAL SERVICES	0900	8,500	8,500	0	8,500	0	8,500
TOTAL BY OBJECT SERIES		554,533	533,544	0	533,544	0	533,544
SOURCES OF FUNDING							
SPECIAL REVENUE	SR	554,533	533,544	0	533,544	0	533,544
TOTAL BY FUNDS		554,533	533,544	0	533,544	0	533,544
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		2	2	0	2	0	2
TOTAL AUTHORIZED EMPLOYEES		2	2	0	2	0	2



DEPARTMENT BOARD OF PROF. GEOLOGISTS  
 DIVISION ADMINISTRATION  
 UNIT ADMINISTRATION

Wyoming On Line Financial Codes  
 DEPT DIVISION UNIT FUND APPR  
 084 0200 0201 094 094

## **SECTION 1. UNIT STATUTORY AUTHORITY**

### THE WYOMING GEOLOGISTS PRACTICE ACT:

W.S. 33-41-101 through 33-41-104	General provisions; prohibited acts and conduct
W.S. 33-41-105 through 33-41-110	Creation of the board; duties; members
W.S. 33-41-111 through 33-41-116	General requirements for licensure; exemptions
W.S. 33-41-119 through 33-41-120	Disciplinary actions
W.S. 33-41-121	Applicability

## **SECTION 2. STANDARD BUDGET REQUEST**

### **Part A. Narrative:**

The Wyoming Board of Professional Geologists is comprised of six licensed professional geologists who are appointed by the Governor. The State Geologist is the seventh and permanent member of the Board. The Board balances its regulatory responsibilities with service and support to the public, as well as to its licensed professional geologists. The Board is objective and ethical, as well as responsive to and considerate of the needs of its various constituents. Quality, cost-effective services are provided, whether for information, testing, professional support, the administrative process of licensing, or other services. Fees charged are those reasonably necessary to support the Board's activities in a responsible and accountable fashion.

The Board's administrative staff includes two full-time position, which includes an Executive Director and an Executive Assistant. The administrative staff provides all management, fiscal and human resource services for the Board.

### POPULATION AND NUMBER OF CLIENTELE SERVED:

The Board's clientele is diverse. In addition to the general public the Board serves its 3196 active professional geologists, 153 professional geologists in "retired" status, and 74 active geologists-in-training, as well as State and local agencies, other state governments and municipalities, business and industry, consulting firms, and individual consulting geologists. Among the Wyoming State agencies with whom it has interfaced are the various divisions of the Department of Environmental Quality, State Engineer, Geological Survey, Department of Transportation, Water Development Commission, University of Wyoming, Board of Engineers & Land Surveyors, and the Department of Administration and Information. The Board's clientele also includes the geologic profession as a whole, educational institutions and departments, other licensing boards (in-state, out-of-state, and foreign) and their related professions, the National Association of State Boards of Geology (ASBOG), the U.S. Government, and foreign countries.

### ACTIVITIES:

**DEPARTMENT** BOARD OF PROF. GEOLOGISTS

**DIVISION** ADMINISTRATION

**UNIT** ADMINISTRATION

**Wyoming On Line Financial Codes**  
**DEPT** **DIVISION** **UNIT** **FUND** **APPR**  
 084 0200 0201 094 094

In FY19, the Board licensed 23 new professional geologists. The total number of retired licensed professional geologists during FY19 was 7 and the total number of active geologists in training was 55. Since the board's inception in 1991, the total number of application files received through FY19 was 3423, with 72 applications rejected for not meeting minimum statutory requirements and one for submitting a fraudulent application.

In FY19, the Board received 59 applications for licensure or certification. On a national level, the Board had one member serving on the ASBOG Examination Committee, and several members participating on the ASBOG Council of Examiners. The number of member states using the national examinations has increased to 34. Continued contacts made on national levels have expanded the number of working alliances beneficial to the Board. Specifically, the Board finalized an agreement with the Texas board for reciprocal licensing.

Although the majority of geologists licensed as professional geologists in Wyoming reside out-of- state, there are approximately 342 licensed professional geologists and 45 certified geologists in training who currently live in Wyoming. Of those residing outside of Wyoming, many have worked in Wyoming in the past and most anticipate working in the state sometime in the future.

#### **Part B. Revenue:**

The Board is funded solely by fees derived from applications, examinations, renewal fees, reinstatement fees, and rosters. These fees are deposited in an Earmarked Augmenting Fund. The enabling legislation for the Board does not include any provisions for General Fund Appropriations.

Revenue Code	Source	2015-2016 Biennium Actual	2017-2018 Biennium Actual	2019-2020 Biennium (Estimated)
2379	Licensing Fees	\$ 429,662	\$ 477,228	\$ 461,938
4601	Investment Income - Self	\$ 14,424	\$ 16,226	\$ 10,800
		\$ 444,086	\$ 493,454	\$ 472,738

#### **GOVERNOR'S RECOMMENDATION**

*I recommend approval of the standard budget as submitted.*

#### **SECTION 3. SPECIAL REVENUE FUND HISTORY**

DEPARTMENT BOARD OF PROF. GEOLOGISTS

DIVISION ADMINISTRATION

UNIT ADMINISTRATION

Wyoming On Line Financial Codes

DEPT	DIVISION	UNIT	FUND	APPR
084	0200	0201	094	094

**OTHER FUND USAGE HISTORY****Agency Fund 094 - Wyoming Board of Professional Geologists**

				Estimate	Estimate
	13/14	15/16	17/18	19/20	21/22
<b>Beginning Balance</b>	\$314,298	\$329,211	\$329,124	\$328,605	\$295,329
<b>- Expenditures Unit 0201</b>	(\$407,385)	(\$450,662)	(\$473,257)	(\$533,544)	(\$533,544)
<b>+ Revenue</b>	\$422,298	\$450,575	\$472,738	\$500,268	\$507,268
<b>Ending Balance</b>	\$329,211	\$329,124	\$328,605	\$295,329	\$269,053

**Current balance as of this report - \$301,407.44****Statutory Authority W.S. 33-41-101 through 33-41-121**

**Fund Description and restrictions -** The Wyoming Board of Professional Geologists contributes to the Wyoming quality of life through licensing, regulation, and enforcement activities which promote the practice of geology by professional geologists in order to protect the health, safety, and welfare of the public.

**Revenue Sources Codes & Descriptions:**

Fees collected for license renewal	2379	license renewal fees
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**SECTION 4. EXCEPTION REQUEST**

**DEPARTMENT** BOARD OF PROF. GEOLOGISTS  
**DIVISION** ADMINISTRATION  
**UNIT** ADMINISTRATION

Wyoming On Line Financial Codes  
**DEPT** **DIVISION** **UNIT** **FUND** **APPR**  
084 0200 0201 094 094

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No exception request for this unit.

DEPARTMENT DIVISION UNIT		Wyoming On Line Financial Codes					
BOARD OF PROF. GEOLOGISTS ADMINISTRATION ADMINISTRATION		DEPT 084	DIVISION 0200	UNIT 0201	FUND 094	APPR 094	
1		2	3	4	5	6	7
Description	Code	Base Budget 2021-2022	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	213,335	218,620	0	218,620	0	218,620
SALARIES OTHER	0104	1	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	53,047	58,163	0	58,163	0	58,163
EMPLOYER HEALTH INS BENEFITS	0196	66,613	45,675	0	45,675	0	45,675
RETIREES INSURANCE	0197	0	1,329	0	1,329	0	1,329
PERSONAL SERVICES	0100	332,996	323,787	0	323,787	0	323,787
EQUIPMENT REP & MNTC	0202	650	0	0	0	0	0
UTILITIES	0203	7,000	0	0	0	0	0
COMMUNICATION	0204	6,046	6,046	0	6,046	0	6,046
DUES-LICENSES-REGIST	0207	10,700	11,850	0	11,850	0	11,850
ADVERTISING-PROMOT	0208	500	500	0	500	0	500
TRAVEL IN STATE	0221	4,000	2,000	0	2,000	0	2,000
TRAVEL OUT OF STATE	0222	3,000	5,000	0	5,000	0	5,000
BD/COMM TRAVEL REIMBURSEME	0227	12,000	12,000	0	12,000	0	12,000
BOARD IN-STATE TRAVEL	0228	5,000	5,000	0	5,000	0	5,000
SUPPLIES	0230	300	300	0	300	0	300
OFFICE SUPPL-PRINTNG	0231	9,070	9,070	0	9,070	0	9,070
EDUCA-RECREATNL SUPP	0236	36,045	38,045	0	38,045	0	38,045
REAL PROPERTY RENTAL	0251	0	500	0	500	0	500
EQUIPMENT RENTAL	0252	7,200	7,200	0	7,200	0	7,200
INSURANCE & BOND PREMS	0254	50	50	0	50	0	50
PAYMENTS	0255	8,000	12,000	0	12,000	0	12,000
MAINTENANCE AGREEMENTS	0292	28,371	28,371	0	28,371	0	28,371
SUPPORTIVE SERVICES	0200	137,932	137,932	0	137,932	0	137,932
COST ALLOCATION	0301	20,404	30,658	0	30,658	0	30,658
RESTRICTIVE SERVICES	0300	20,404	30,658	0	30,658	0	30,658
CENTRAL-SER DATA-SER	0410	2,735	2,245	0	2,245	0	2,245
TELECOMMUNICATIONS	0420	6,366	3,556	0	3,556	0	3,556
CENT. SERV./DATA SERV.	0400	9,101	5,801	0	5,801	0	5,801
SPACE RENTAL	0520	45,600	26,866	0	26,866	0	26,866
SPACE RENTAL	0500	45,600	26,866	0	26,866	0	26,866
CONTRACT SERVICES	0901	8,500	8,500	0	8,500	0	8,500
CONTRACTUAL SERVICES	0900	8,500	8,500	0	8,500	0	8,500
EXPENDITURE TOTALS		554,533	533,544	0	533,544	0	533,544
SOURCE OF FUNDING							

DEPARTMENT BOARD OF PROF. GEOLOGISTS		Wyoming On Line Financial Codes					
DIVISION	ADMINISTRATION	DEPT		DIVISION	UNIT	FUND	APPR
UNIT	ADMINISTRATION	084		0200	0201	094	094
1		2	3	4	5	6	7
Description	Code	Base Budget 2021-2022	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor's Exception Changes	Governor's Recommendation
PRO GEOLOGIST RENEWAL FEE	2379	554,533	533,544	0	533,544	0	533,544
SPECIAL REVENUE	SR	554,533	533,544	0	533,544	0	533,544
TOTAL FUNDING		554,533	533,544	0	533,544	0	533,544
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		2	2	0	2	0	2
TOTAL AUTHORIZED EMPLOYEES		2	2	0	2	0	2