

State of Wyoming

2023-2024

Biennium Budget Request



Agency 096: State Budget Department

Prepared for the February 2022 Legislature.

The information in this budget request has been developed in accordance with the agency plan prepared according to W.S. 28-1-115 & 28-1-116 [W.S. 9-2-1011(b)(vi)].

Submitted by:

Signature 

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Title Director – State Budget Department

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State Budget Department

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DEPARTMENT STATE BUDGET DEPARTMENT							DEPT 096
1 Description	Code	2 Base Budget 2023-2024	3 Standard Budget	4 Total Dept Exception Request	5 Total Budget Request	6 Governor Exception Changes	7 Governor Recommendation
DIVISION							
ADMINISTRATION	2500	2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
TOTAL BY DIVISION		2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
OBJECT SERIES							
PERSONNEL	0100	2,077,014	2,139,742	0	2,139,742	0	2,139,742
SUPPORTIVE SERVICES	0200	168,935	151,947	52,381	204,328	0	204,328
CENT. SERV./DATA SERV.	0400	6,301	7,626	0	7,626	0	7,626
CONTRACTUAL SERVICES	0900	149,533	125,099	62,001	187,100	0	187,100
TOTAL BY OBJECT SERIES		2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
SOURCES OF FUNDING							
GENERAL FUND/BRA	G	2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
TOTAL BY FUNDS		2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		8.00	8.00	0.00	8.00	0.00	8.00
TOTAL AUTHORIZED EMPLOYEES		8.00	8.00	0.00	8.00	0.00	8.00

SECTION 1. STATE OF THE AGENCY

Agency Overview

The State Budget Department provides assistance and technical expertise to the Governor and state agencies on the allocation of state resources to best accomplish the goals and objectives of government programs. The State Budget Department is relentless in the use of evidence to help decision makers with decisions that responsibly and efficiently allocate resources and create an environment of adaptability and productivity. Clear pathways, stakeholder relationships and engaged employees are the bedrock of our capability to produce a well-informed and balanced budget to stakeholders.

Agency Background & Structure

The newly established State Budget Department will continue to develop, maintain, and implement its strategic plan. This will include implementing a Balanced Scorecard Methodology and interconnect the employee Performance Management Instrument (PMI's) to individual employees. The success of Strategic Planning begins and ends with the development of high performing employees that understand the direction provided by the Governor and implemented by the agency.

Agency Challenges/Risks/Priorities

The State Budget Department has included the following five Agency Challenges/Goals to guide our work through 2024.

1. Continue to train, develop and maintain employees while developing and maintaining relationships with agencies.

The State Budget Department (SBD) in the past several years has implemented a training program for fiscal personnel enterprise wide. While this program is focused on new fiscal employee's enterprise wide, there are classes specifically targeted at veteran fiscal employees as well. This class encompasses the overall budget processes as well as how to operate the Internet Budget Analysis and Reporting System (IBARS). Management continues the process of developing these agency and enterprise individuals so that they can help and engage by giving the best customer service possible to their agencies as well as produce a balanced budget.

2. Update Chapter 17 reports to accurately reflect expenditures.

The State Budget Department (SBD) wants to work with the software vendor to enhance the chapter 17 report. Legislators would often times compare the actual expenditures column and the base budget column and request an explanation of why there was a difference. This is an invalid comparison due to the fact that the expenditures are two years old. The budget may have been added to or subtracted from since these expenditures occurred. SBD is planning on adding an extra column between the actual expenditures and base budget. This extra column will capture the ending budget of the related budget fiscal year. For example, if the actual expenditures occurred in budget fiscal year 2017-2018, the new column would have reflected budget fiscal year 2017-2018 ending budget. A second feature that SBD wants to implement is the department will have to explain, in narrative form, why there was a difference between the expenditures and the budget.

3. Reconcile agency budgets where there is a repeated B-11 to reduce the # of B11's agencies request each year.

During the year, many B-11's are processed to increase spending authority for agencies with federal fund (FF) and other fund (OF). It is the SBDs goal to help eliminate the number of B-11's submitted by reviewing all past B-11's to determine which ones would be appropriated therefore not requiring a B-11 for the upcoming biennium. During this exercise, the SBD looked at agencies that have a Legislatively appropriated budget (FF or OF) that should be increased due to recurring B-11s that were previously approved for a period of time indicating that the agency will receive or need further funding to get through biennium. Another approach that is the review of New/Adjusted Funds Request (NAFRs) that have been repeated throughout the years and determine if this increase of funding should be built into the appropriated budget of the agency. Both of these processes will decrease the number of B-11's dramatically, and increase efficiency for the State Auditor's Office, State Budget Department, agencies and Governor Staff.

4. Continue working new enterprise efficiencies and meeting efficiency reporting requirements.

The State Budget Department will continue to work with agencies and Governor's Office to research and develop new efficiency implementations. This last year several new efficiency ideas were researched and are in the process of being developed for implementation. Recently the SBD responded to the 2018 Ch112 Section I(g) delivering the biannual efficiency report to the Management Council and the Joint Appropriations Committee. Furthermore, the Governor required agencies to submit "State Of The Agency" narratives with in their respective budgets, which includes updates on the status of the agency. "The State Of The Agency" includes agency: Overview, Background and Structure, Challenges/Risks/Priorities and Successes/Efficiencies. Within the Efficiency portion of the "State Of The Agency," agencies are required to report on both the Portfolio and Initiative implementations.

5. Update the B-11 and NAFR process enterprise with IBARS.

The State Budget Department (SBD) has been working diligently over the past several years trying to update the B-11 and NAFR system through IBARS. This process is close to implementation, but the timing of COVID 19 has brought the project to a halt as SBD has been diligently working on budget reductions and other duties. It is the intent of SBD to begin completing this process in the near future when time allows.

Agency Successes and Efficiencies

Efficiency and Transparency

With the reorganization of the budget division to the State Budget Department (SBD) came a directive to house the government efficiencies. This reorganization was accomplished through SF 114 in the 2020 Budget Session. SF 114 maintained the current responsibilities of SBD, while adding responsibilities to insure the ongoing implementation of the government efficiencies. This legislation was created at a pivotal and critical point. It came at the cusp of this unprecedented time we are experiencing with the COVID pandemic and resulting budget shortfalls. Having the SBD at level footing as other agency directors has been essential for the implementation of general fund budget reductions. It is just as critical the SBD finds new efficiencies and funding alternatives to help navigate the State's budget concerns. The SBD is working with all stakeholders to find new efficiencies. The Institution Capacity Budget Management efficiency initiative is one such efficiency and is outlined in the next subsection.

The State Budget Department is also working closely with the Governor’s Office to maintain a transparency website called Wyoming Sense. Wyoming Sense will show Governor’s recommendations on state agency budgets as well as legislative appropriations. Chapter 17 expenditures will also be included. Wyoming Sense will provide a more transparent look at Wyoming state agencies’ budgets.

Status Update

The Governor’s Office in collaboration with the SBD created and made available a website called Wyoming Sense. This website aims to educate the public on the State of Wyoming’s budget process and identify the state agencies’ budgets. Included in this is a breakdown of the budget by funding source and how the expenditures are broken down by financial sectors. The public may use this website to see the Chapter 17 Reports, the individual agency budget requests and the overall state budget.

Actual Increase Revenue to Date	Actual General Fund Savings to Date	Actual School Foundation Fund Savings to Date	Cost Avoidance to Date	Total Revenue, Savings, and Cost Avoidance
\$0	\$0	\$0	\$0	\$0

Efficiency Initiative Bed Study

The Governor’s Office in partnership with the State Budget Department has directed a comprehensive review of the use and funding of institutional capacity in the state’s correctional, mental health, and juvenile justice systems. The review has documented available capacity in these programs, the degree to which they meet program needs, and their cost to state taxpayers. Key issues addressed in the review include the future of the State Penitentiary, strategies to better address involuntary commitments of individuals with mental health issues under Title 25, and juvenile justice capacity needs. Project recommendations will address improved reporting of data on institutional bed capacity to ensure that the State makes the most cost-effective, efficient use of the State’s considerable investment in these facilities.

Federal Fund Information for States (FFIS)

Federal Fund Information for States (FFIS) develops and maintains information shared with states for activities associated with federal funds. <https://ffis.org/>

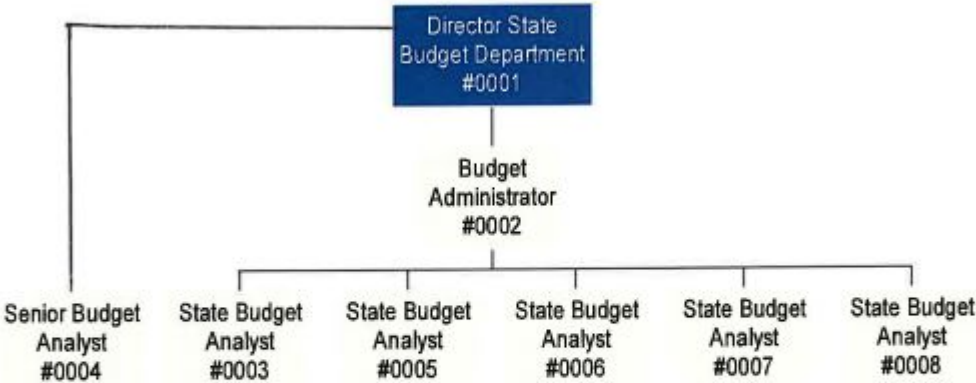
Wyoming is one of five states that currently does not receive this information, when working with our National partners attempting to discover every federal dollar, applications deadlines, requirements, guidance, audit requirements, particularly associated with COVID-19 and the CARES ACT, we have repeatedly been advised that FFIS is the place to find this information. The US Treasury does not have the full list of information. Lately the State Budget Department has been collaborating with the Legislative Service Office attempting to identify all of the associated funding streams. While we continue to support one and other, we have very limited human resources to complete tasks that have already been completed by FFIS and are readily available if Wyoming was subscribed to receive FFIS assistance. FFIS resources are extensive, if fact even to the extent that NASBO Executive Director Lauren Commings recently advised when we inquired about an “All In” extensive resource to identify all federal dollars.

Status Update

The State Budget Department submitted a COVID-19 proposal and was awarded \$14,250 to use funds from the CARES Act to purchase an annual subscription for this service. This will help the executive and legislative branches to fully identify and manage federal dollars including COVID-19 and the CARES Act financial resources. This will help minimize the effects of the revenue shortfalls the State is currently experiencing.

Actual Increase Revenue to Date	Actual General Fund Savings to Date	Actual School Foundation Fund Savings to Date	Cost Avoidance to Date	Total Revenue, Savings, and Cost Avoidance
\$0	\$0	\$0	\$0	\$0

SECTION 2. DEPARTMENT ORGANIZATION



SECTION 5. DEPARTMENT PRIORITIES

096 - State Budget Department								
Priority	Division	Unit #	Program Name / Description	\$	GF	FF	OF	# of Positions
1	2500	2501	Budget	\$2,424,414	\$2,4424,414	\$0	\$0	8
			Totals	\$2,424,414	\$2,424,414	\$0	\$0	8

DEPARTMENT STATE BUDGET DEPARTMENT

DEPT 096

SECTION 6. DEPT. EXCEPTION REQUEST PRIORITIES

096 - State Budget Department 2023-2024 Biennial Budget Request									
Priority	Unit #	Description	Department Request		Governor's Recommendation				
			Amount	Pos	Amount	GF	FF	OF	Pos
1	2501	IBARS Hosting	\$52,501	0	\$52,501	\$52,501	\$0	\$0	0
2	2501	IBARS Maintenance and Oracle License increase	\$33,296	0	\$33,296	\$33,296	\$0	\$0	0
3	2501	Microsoft Office 365 G3 Licenses	\$3,600	0	\$3,600	\$3,600	\$0	\$0	0
4	2501	Adobe Acrobat Pro 2020	\$3,317	0	\$3,317	\$3,317	\$0	\$0	0
5	2501	Budget Book Change (one time and effective immediate)	\$9,500	0	\$9,500	\$9,500	\$0	\$0	0
6	2501	TRP (computers one time)	\$9,168	0	\$9,168	\$9,168	\$0	\$0	0
7	2501	Paper	\$1,500	0	\$1,500	\$1,500	\$0	\$0	0
8	2501	Chairs (3) (one time)	\$1,500	0	\$1,500	\$1,500	\$0	\$0	0
Totals			\$114,382	0	\$114,382	\$114,382	\$0	\$0	0
General Fund			\$114,382						
Federal Funds			\$0						
Other Funds			\$0						
Total Request			\$114,382						

DEPARTMENT STATE BUDGET DEPARTMENT							DEPT 096
DIVISION ADMINISTRATION							DIV NO 2500
1	2	3	4	5	6	7	
Division	Code	Base Budget 2023-2024	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor Exception Changes	Governor Recommendation
UNIT							
ADMINISTRATION	2501	2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
TOTAL BY UNIT		2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
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DEPARTMENT STATE BUDGET DEPARTMENT
DIVISION ADMINISTRATION
UNIT ADMINISTRATION

Wyoming On Line Financial Codes
DEPT **DIVISION** **UNIT** **FUND** **APPR**
 096 2500 2501 001 250

SECTION 1. UNIT STATUTORY AUTHORITY

W.S. 7-6-113(b) Funding.
 W.S. 9-1-403(a)(viii) State auditor; duties; prohibited acts; powers; investigative subpoenas
 W.S. 9-2-1002 State Budget Department: Definitions, powers generally.
 W.S. 9-2-1004 through 9-2-1014 State Budget Department: duties, etc.
 W.S. 9-2-1104. Commission; powers and duties; advisory capacity to promote system development; public meetings; clerical and administrative support.
 W.S. 9-4-204 through 9-4-217 Funds Consolidation
 W.S. 9-4-715(q)(iii). Permissible investment.
 W.S. 9-17-128. Reports by corporation; audits; budget; fiscal year.
 W.S. 14-5-104. Agreements with other party states authorized; when approval required.
 W.S. 16-4-122. Required annual audits; reports; contents and filing.
 W.S. 21-15-119. Commission budget and funding recommendations.
 W.S. 21-18-203. Budget procedure.
 W.S. 21-18-204. Commission and districts subject to public records provisions; Uniform Municipal Fiscal Procedures Act.
 W.S. 21-18-225. College maintenance and capital construction funding.
 W.S. 28-8-111. Assistance to be provided by state and local officers or agencies; duty of audited agencies.
 W.S. 33-1-302. Duties of licensure boards.

SECTION 2. STANDARD BUDGET REQUEST

Part A. Narrative

The State Budget Department's staff currently includes eight (8) full time positions. Those positions include the Director of the State Budget Department, one (1) Budget Administrator, six (6) Senior Budget Analysts. The State Budget Department is responsible for providing assistance to the Governor, other elected officials, Executive Branch agencies and the Judicial and Legislative branches with respect to Biennial and Supplemental budget preparation, submission and administration.

In addition, the State Budget Department is responsible for both the preparation and administration of the State Wide Indirect Cost Allocation Plan (SWCAP) and the federal Cash Management Improvement Act (CMIA).

GOVERNOR'S RECOMMENDATION

I recommend approval of this Standard Budget request as submitted.

DEPARTMENT STATE BUDGET DEPARTMENT
 DIVISION ADMINISTRATION
 UNIT ADMINISTRATION

Wyoming On Line Financial Codes
 DEPT DIVISION UNIT FUND APPR
 096 2500 2501 001 250

SECTION 4. EXCEPTION REQUEST

PRIORITY # 1 – IBARS HOSTING

A. EXPLANATION OF REQUEST: The software vendor for the Internet Budgeting and Reporting System (IBARS) also provides hosting services. Currently the rate is \$7,300 per month or \$175,200 per biennium. The vendor is requesting to raise the rate to \$7,400 per month or \$177,600 per biennium. SBD uses object code 0901 for hosting services. In Chapter 80 for the 2020 Budget session, the Governor recommended and the Legislature adopted a one-time increase of \$14,900. During the Step 2 Reductions, SBD's offer to reduce the 900 series by \$37,902 was accepted by the governor and the legislature. An additional \$9,534 was reduced by the legislature in place of reducing printing. The \$14,900, \$37,902, and \$9,534 have been reduced from the budget via the Chapter 17 process. Currently the standard budget for this object code is \$125,099. We are asking for the difference between our standard and the new hosting rate. (ETS approval 2022-7397 - but their approval was for \$8,760 since the 4.2% increase in maintenance was above their 2% standard rate).

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0901 - Contractual Services	\$52,501	100% 1001
	Total	\$52,501	100% 1001 General Fund

C. JUSTIFICATION / CONSEQUENCES: IBARS will be shut down May 2021. Because LSO and A&I Accounting share the server, their hosting rates will increase.

GOVERNOR'S RECOMMENDATION

I recommend approval of this exception request as submitted.

PRIORITY # 2 – IBARS Maintenance and Oracle License Increase

A. EXPLANATION OF REQUEST: The software vendor for IBARS is increasing the maintenance rate from \$153,220 per biennium to \$167,120 per biennium or about a 10% increase. The Oracle license is increasing by 8%. In Chapter 80 for the 2020 Budget Session, the Governor recommended and the Legislature adopted a one-time increase of \$20,100 which was reduced from the budget via the Chapter 17 process. Currently the standard budget for this object code is \$139,313. We are asking for the difference between our standard budget and the new maintenance/license rates. (ETS approval 2022-7396 - but ETS' approval was for \$8,382 since the increase in maintenance was above their 2% standard rate).

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0292 - Maintenance	\$33,296	100% 1001
	Total	\$33,296	100% 1001 General Fund

DEPARTMENT STATE BUDGET DEPARTMENT
 DIVISION ADMINISTRATION
 UNIT ADMINISTRATION

Wyoming On Line Financial Codes
 DEPT DIVISION UNIT FUND APPR
 096 2500 2501 001 250

C. JUSTIFICATION / CONSEQUENCES: The IBARS system will be shut down. Future budgets will be handled through Word and spreadsheets.

GOVERNOR'S RECOMMENDATION

I recommend approval of this exception request as submitted.

PRIORITY # 3 – Microsoft Office 365 G3 Licenses

A. EXPLANATION OF REQUEST: Once the Department left the Department of Administration and Information, they were no longer under the umbrella of A&I's licenses. This is an ongoing request.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0292 - Maintenance	\$3,600	100% 1001
	Total	\$3,600	100% 1001 General fund

C. JUSTIFICATION / CONSEQUENCES: This will allow the department to enjoy the Microsoft Office product line (Word, Access, Excel). Included in the product will be Exchange Server, Skype for Business Server, and Share-Point. Automatic updates are included at no extra charge. ETS approval 2022-7594.

GOVERNOR'S RECOMMENDATION

I recommend approval of this exception request as submitted.

PRIORITY # 4 – Adobe Acrobat Pro 2020

A. EXPLANATION OF REQUEST: Once the Department left the Department of Administration and Information, they were no longer under the umbrella of A&I's licenses. This is an ongoing request. ETS Approval 2022-7401.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0292 - Maintenance	\$3,317	100% 1001
	Total	\$3,317	100% 1001 General Fund

C. JUSTIFICATION / CONSEQUENCES: The Department will be able to view, create, modify and merge PDF files.

DEPARTMENT STATE BUDGET DEPARTMENT
 DIVISION ADMINISTRATION
 UNIT ADMINISTRATION

Wyoming On Line Financial Codes
 DEPT DIVISION UNIT FUND APPR
 096 2500 2501 001 250

GOVERNOR'S RECOMMENDATION

I recommend approval of this exception request as submitted.

PRIORITY # 5 – Budget Book changes

A. EXPLANATION OF REQUEST: The budget book amount pages showed only whole position counts which caused problems when positions were allocated in different units. The decimal places for the individual units were being shown as zero or a whole number in reports and budget books. In order to alleviate the confusion for BFY 2023/2024, we asked the vendor to make the changes in the reports which, in turn, caused us to run short for BFY 2021/2023. We are asking for \$9,500 as effective immediate and a one-time appropriation. (ETS Approval 2022-7395)

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0903 - Special Requirments	\$9,500	100% 1001
	Total	\$9,500	100% 1001 General Fund

C. JUSTIFICATION / CONSEQUENCES: The Department will be able to alleviate confusion by fixing rounding issues.

GOVERNOR'S RECOMMENDATION

I recommend approval of this exception request as submitted.

PRIORITY # 6 – TRP Computers

A. EXPLANATION OF REQUEST: The request is for 8 computers and 8 24" monitors, This is a one-time request. (EST approval 2022-7400)

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0242 - Computer Hardware	\$9,168	100% 1001
	Total	\$9,168	100% 1001 General Fund

C. JUSTIFICATION / CONSEQUENCES: The department's current computers have run the 4 year life-cycle as prescribed by ETS.

DEPARTMENT STATE BUDGET DEPARTMENT
 DIVISION ADMINISTRATION
 UNIT ADMINISTRATION

Wyoming On Line Financial Codes
 DEPT DIVISION UNIT FUND APPR
 096 2500 2501 001 250

GOVERNOR'S RECOMMENDATION

I recommend approval of this exception request as submitted.

PRIORITY # 7 – Paper

A. EXPLANATION OF REQUEST: The Department generates a magnitude of reports and books for other departments and the legislature. This will be an ongoing request.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0230 - Supplies - Printing	\$1,500	100% 1001
	Total	\$1,500	100% 1001 General fund

C. JUSTIFICATION / CONSEQUENCES: Reports and books will be generated but it will be up to the requesting department to print the results.

GOVERNOR'S RECOMMENDATION

I recommend approval of this exception request as submitted.

PRIORITY # 8 – Office Furniture

A. EXPLANATION OF REQUEST: The Department is requesting three (3) executive chairs to replace ones which have been scrounged from other departments and are now falling apart. This will be a one-time request.

B. REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUND SOURCE:

	Object Code	Amount	Funding Source
1	0241 - Office Equipment	\$1,500	100% 1001
	Total	\$1,500	100% 1001 General fund

C. JUSTIFICATION / CONSEQUENCES: The department should be expected to provide employees with usable tools.

DEPARTMENT STATE BUDGET DEPARTMENT
DIVISION ADMINISTRATION
UNIT ADMINISTRATION

Wyoming On Line Financial Codes				
DEPT	DIVISION	UNIT	FUND	APPR
096	2500	2501	001	250

GOVERNOR'S RECOMMENDATION

I recommend approval of this exception request as submitted.

DEPARTMENT DIVISION UNIT	STATE BUDGET DEPARTMENT ADMINISTRATION ADMINISTRATION	Wyoming On Line Financial Codes					
		DEPT	DIVISION	UNIT	FUND	APPR	
		096	2500	2501	001	250	
1		2	3	4	5	6	7
Description	Code	Base Budget 2023-2024	Standard Budget	Total Dept Exception Request	Total Budget Request	Governor Exception Changes	Governor Recommendation
EXPENDITURES							
SALARIES CLASSIFIED	0103	1,401,636	1,401,660	0	1,401,660	0	1,401,660
EMPLOYER PD BENEFITS	0105	391,517	388,379	0	388,379	0	388,379
EMPLOYER HEALTH INS BENEFITS	0196	275,256	341,122	0	341,122	0	341,122
RETIREES INSURANCE	0197	8,605	8,581	0	8,581	0	8,581
PERSONNEL	0100	2,077,014	2,139,742	0	2,139,742	0	2,139,742
UTILITIES	0203	0	0	0	0	0	0
COMMUNICATION	0204	0	0	0	0	0	0
DUES-LICENSES-REGIST	0207	0	0	0	0	0	0
TRAVEL IN STATE	0221	0	0	0	0	0	0
TRAVEL OUT OF STATE	0222	0	0	0	0	0	0
SUPPLIES	0230	0	0	1,500	1,500	0	1,500
OFFICE SUPPL-PRINTNG	0231	2,500	12,034	0	12,034	0	12,034
EDUCA-RECREATNL SUPP	0236	0	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0
SOFTWARE	0240	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	1,500	1,500	0	1,500
IT HARDWARE	0242	7,714	0	9,168	9,168	0	9,168
EQUIPMENT RENTAL	0252	600	600	0	600	0	600
MAINTENANCE AGREEMENTS	0292	158,121	139,313	40,213	179,526	0	179,526
SUPPORTIVE SERVICES	0200	168,935	151,947	52,381	204,328	0	204,328
CENTRAL-SER DATA-SER	0410	0	727	0	727	0	727
TELECOMMUNICATIONS	0420	6,301	6,899	0	6,899	0	6,899
CENT. SERV./DATA SERV.	0400	6,301	7,626	0	7,626	0	7,626
CONTRACT SERVICES	0901	149,533	125,099	52,501	177,600	0	177,600
SPECIAL PROJ & SVCS	0903	0	0	9,500	9,500	0	9,500
CONTRACTUAL SERVICES	0900	149,533	125,099	62,001	187,100	0	187,100
EXPENDITURE TOTALS		2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
SOURCE OF FUNDING							
GENERAL FUND	1001	2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
GENERAL FUND/BRA	G	2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
TOTAL FUNDING		2,401,783	2,424,414	114,382	2,538,796	0	2,538,796
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		8.00	8.00	0.00	8.00	0.00	8.00
TOTAL AUTHORIZED EMPLOYEES		8.00	8.00	0.00	8.00	0.00	8.00