



# STATE OF WYOMING

# 064

Agency Number

## 2015-2016

# BIENNIUM BUDGET REQUEST

### BOARD OF HEARING AID SPECIALISTS

Agency Name

The information in this budget request has been developed in accordance with the agency plan prepared according to W.S. 28-1-115 & 28-1-116 [W.S. 9-2-1011(b)(vi)]. Submitted by:

Signature Debra L. Bridges

Name Debra L. Bridges

Title Executive Director

Person(s) responsible for the preparation of this budget:

Debra L. Bridges

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Prepared for the February 2014 Legislature

**Budget Division**, Department of Administration & Information

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DEPARTMENT BOARD OF HEARING AID SPECIALISTS							DEPT 064
1	2	3	4	5	6	7	
Description	Code	Base Budget	Standard Budget 2015-2016	Total Exception Request	Total Agency Request	Total Governor Recs Changes	Governor Recommendation
DIVISION							
ADMINISTRATION	0100	34,499	27,694	(12,200)	15,494	0	15,494
TOTAL BY DIVISION		34,499	27,694	(12,200)	15,494	0	15,494
OBJECT SERIES							
SUPPORTIVE SERVICES	0200	5,425	5,425	0	5,425	0	5,425
RESTRICTIVE SERVICES	0300	1,390	1,135	0	1,135	0	1,135
CENT. SERV./DATA SERV.	0400	151	0	0	0	0	0
SPACE RENTAL	0500	6,399	0	0	0	0	0
NON-OPERATING EXPENDITURES	0800	21,034	21,034	(12,200)	8,834	0	8,834
CONTRACTUAL SERVICES	0900	100	100	0	100	0	100
TOTAL BY OBJECT SERIES		34,499	27,694	(12,200)	15,494	0	15,494
SOURCES OF FUNDING							
OTHER FUNDS	Z	34,499	27,694	(12,200)	15,494	0	15,494
TOTAL BY FUNDS		34,499	27,694	(12,200)	15,494	0	15,494
AUTHORIZED EMPLOYEES							
TOTAL AUTHORIZED EMPLOYEES							

DEPARTMENT BOARD OF HEARING AID SPECIALISTS

DEPT 064

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**SECTION 1. DEPARTMENT STATUTORY AUTHORITY**

W.S. 33-35-101 through 33-35-121

W.S. 33-2-201

W.S. 9-2-2008(e)

**SECTION 2. QUALITY OF LIFE RESULT**

Not required by statutory law.

**SECTION 3. CONTRIBUTION TO WYO QUALITY OF LIFE**

Not required by statutory law.

**SECTION 4. BASIC FACTS**

The Wyoming Board of Hearing Aid Specialists is responsible for:

1. Providing for the licensure and regulation of hearing aid specialists in Wyoming.
2. Conducting investigations into complaints and holding administrative hearings for disciplinary matters.

	FY11	FY12	FY13
New licenses issued:	7	4	6
Complaints received:	0	0	0

All board expenses are incurred in the process of evaluating applicant's qualifications for licensure, attending board meetings, and investigation of complaints received against license holders and unlicensed practice.

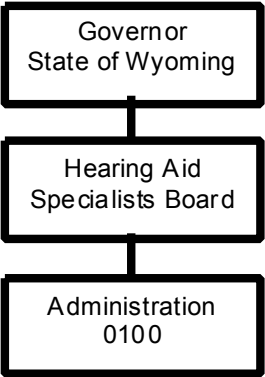
**SECTION 5. PERFORMANCE MEASURES**

Not required by statutory law.

SECTION 6. DEPARTMENT PRIORITIES

064 Board of Hearing Aid Specialists 2015-2016 Biennium Budget Request								
Priority	Page #	Unit #	Item Requested	Department Request	General Fund	Federal Fund	Other Fund	Governor's Recs
1	9	0101	Fund Shift Fiscal- Administration	(\$12,200)	\$0	\$0	(\$12,200)	(\$12,200)
			TOTAL	(\$12,200)	\$0	\$0	(\$12,200)	(\$12,200)
			General Fund	\$0				
			Federal Funds	\$0				
			Other Funds	(\$12,200)				
			Total Funding	(\$12,200)				

SECTION 7. DEPARTMENT ORGANIZATION



DEPARTMENT BOARD OF HEARING AID SPECIALISTS							DEPT 064
DIVISION ADMINISTRATION							DIV NO 0100
1	2	3	4	5	6	7	
Division	Code	Base Budget	Standard Budget 2015-2016	Total Exception Request	Total Agency Request	Total Governor Recs Changes	Governor Recommendation
UNIT							
ADMINISTRATION	0101	34,499	27,694	(12,200)	15,494	0	15,494
TOTAL BY UNIT		34,499	27,694	(12,200)	15,494	0	15,494
OBJECT SERIES							
SUPPORTIVE SERVICES	0200	5,425	5,425	0	5,425	0	5,425
RESTRICTIVE SERVICES	0300	1,390	1,135	0	1,135	0	1,135
CENT. SERV./DATA SERV.	0400	151	0	0	0	0	0
SPACE RENTAL	0500	6,399	0	0	0	0	0
NON-OPERATING EXPENDITURES	0800	21,034	21,034	(12,200)	8,834	0	8,834
CONTRACTUAL SERVICES	0900	100	100	0	100	0	100
TOTAL BY OBJECT SERIES		34,499	27,694	(12,200)	15,494	0	15,494
SOURCES OF FUNDING							
SPECIAL REVENUE	SR	34,499	27,694	(12,200)	15,494	0	15,494
TOTAL BY FUNDS		34,499	27,694	(12,200)	15,494	0	15,494

DEPARTMENT BOARD OF HEARING AID SPECIALISTS  
 DIVISION ADMINISTRATION  
 UNIT ADMINISTRATION

Wyoming On Line Financial Codes  
 DEPT DIVISION UNIT FUND APPR  
 064 0100 0101 066 066

## **SECTION 1. UNIT STATUTORY AUTHORITY**

W.S. 33-35-101 through 33-35-121  
 W.S. 33-2-201  
 W.S. 9-2-2008(e)

## **SECTION 2. STANDARD BUDGET REQUEST**

### **Part A: Narrative**

The entire standard budget of \$27,694 for this board is allocated to administration. Specific functions and activities include:

- Enforcing standards for licensure
- Enforcing standards for continued competency
- Administering National and State licensing examinations
- Evaluating applicants for licensure
- Issuing and maintaining license records
- Conducting investigations into complaints
- Holding administrative hearings for disciplinary matters
- Periodically reviewing and revising application procedures, instructions and forms in response to applicant concerns and questions
- Communicating and sharing data with national licensing associations, other state licensing boards, national and local professional associations
- Holding periodic board meetings to review standards and address other matters
- Assisting the Wyoming licensed professional in specific matters as requested

Total license holders FY11 - 38

Total license holders FY12 - 41

Total license holders FY13 - 47

### **Part B: Revenue**

Funding to support this board is generated from the licensing and other fees charged and collected by the board. The board also receives one half (1/2) of the



DEPARTMENT BOARD OF HEARING AID SPECIALISTS  
 DIVISION ADMINISTRATION  
 UNIT ADMINISTRATION

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interest generated on its account. The remaining one half (1/2) is deposited to an enterprise account which funds the legal services provided by the Attorney General's Office.

	11/12	13/14*	15/16*	
Special Revenue Fund	\$29,344	\$35,800	\$26,647	Revenue Codes 2301, 2307, 2338, 3312, 5214, 5215, 5242, 5250
Investment Int. Fund	\$9	\$1,047	\$1,047	Revenue Code 4601
Total	\$29,353	\$36,847	\$27,694	100% Special Revenue Fund

\*Estimated

### Part C: Budget Subject to Zero-Basing

These amounts have been identified and justified within the Chapter 17 budget document.

### GOVERNOR'S RECOMMENDATION

*I recommend approval of the standard budget as submitted.*

### SECTION 3. EXCEPTION BUDGET REQUEST

#### 1. Priority #1- Administration – Non-operating

**A. EXPLANATION OF REQUEST:** The Department of Administration and Information provides full administrative support to the Board of Hearing Aid Specialists and 16 other independent licensing boards. All funds expended by the Department in providing this support is reimbursed back to A&I from each Board's operating funds based on cost accounting billing for all expenses incurred in providing this service. Each Board's administrative needs change and this exception request is to accurately budget for their needs for FY 15-16 based on FY 13-14 estimates. The FY2015-2016 budget request for the Professional Licensing Section of A&I totals \$1,127,194. This Board's share of that cost is estimated at \$8,834 and this exception request is to remove funding not being used from this board.

DEPARTMENT BOARD OF HEARING AID SPECIALISTS  
DIVISION ADMINISTRATION  
UNIT ADMINISTRATION

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**B. REQUEST BY OBJECT CODE, FUND AMOUNT AND FUNDING SOURCE:**

Object Code		Amount	Funding Source
1	0881 – Fund Shift Fiscal	<u>(\$12,200)</u>	\$12,200 From 2301, Other Funds
	Total	(\$12,200)	2307, 2338, 5214, 5242

**C. PERFORMANCE JUSTIFICATION:** To accurately budget for administrative support to the board.

**GOVERNOR’S RECOMMENDATION**

*I recommend approval of a reduction of \$12,200 in other funds to reflect the estimated cost of services from the Professional Licensing Division of A&I.*

DEPARTMENT DIVISION UNIT		Wyoming On Line Financial Codes					
BOARD OF HEARING AID SPECIALISTS ADMINISTRATION ADMINISTRATION		DEPT 064	DIVISION 0100	UNIT 0101	FUND 066	APPR 066	
1		2	3	4	5	6	7
Description	Code	Base Budget	Standard Budget 2015-2016	Total Exception Request	Total Agency Request	Total Governor Recs Changes	Governor Recommendation
EXPENDITURES							
COMMUNICATION	0204	279	279	0	279	0	279
ADVERTISING-PROMOT	0208	220	220	0	220	0	220
TRAVEL IN STATE	0221	500	500	0	500	0	500
BD/COMM TRAVEL REIMBURSEME	0227	2,700	2,700	0	2,700	0	2,700
SUPPLIES	0230	100	100	0	100	0	100
OFFICE SUPPL-PRINTNG	0231	100	100	0	100	0	100
EDUCA-RECREATNL SUPP	0236	1,255	1,255	0	1,255	0	1,255
REAL PROPERTY RENTAL	0251	100	100	0	100	0	100
AWARDS-PRIZES	0271	171	171	0	171	0	171
SUPPORTIVE SERVICES	0200	5,425	5,425	0	5,425	0	5,425
COST ALLOCATION	0301	1,390	1,135	0	1,135	0	1,135
RESTRICTIVE SERVICES	0300	1,390	1,135	0	1,135	0	1,135
TELECOMMUNICATIONS	0420	151	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	151	0	0	0	0	0
SPACE RENTAL	0520	6,399	0	0	0	0	0
SPACE RENTAL	0500	6,399	0	0	0	0	0
FUND SHIFT - FISCAL	0881	21,034	21,034	(12,200)	8,834	0	8,834
NON-OPERATING EXPENDITURES	0800	21,034	21,034	(12,200)	8,834	0	8,834
PROFESSIONAL FEES	0901	100	100	0	100	0	100
CONTRACTUAL SERVICES	0900	100	100	0	100	0	100
EXPENDITURE TOTALS		34,499	27,694	(12,200)	15,494	0	15,494
SOURCE OF FUNDING							
LICENSE FEE	2301	1,381	1,381	(600)	781	0	781
TEMPORARY LICENSE FEE	2307	10,358	3,553	(2,600)	953	0	953
LICENSE RENEWAL FEE	2338	9,815	9,815	(3,000)	6,815	0	6,815
INSUFFICIENT FUNDS CHECK FEE	3312	0	0	0	0	0	0
INVESTMENT INCOME	4601R	566	566	(500)	66	0	66
APPLICATION FEE	5214	9,722	9,722	(5,000)	4,722	0	4,722
STATE EXAM FEE	5215	345	345	0	345	0	345
NATIONAL EXAM FEE	5242	1,381	1,381	(500)	881	0	881
LATE FEE	5250	931	931	0	931	0	931
EARMARKED REVENUE FUND	6602	0	0	0	0	0	0
SPECIAL REVENUE	SR	34,499	27,694	(12,200)	15,494	0	15,494

DEPARTMENT		Wyoming On Line Financial Codes				
DIVISION		DEPT		DIVISION	UNIT	FUND
UNIT		064		0100	0101	066
ADMINISTRATION						APPR
ADMINISTRATION						066
1		2	3	4	5	6
Description		Base Budget	Standard Budget 2015-2016	Total Exception Request	Total Agency Request	Total Governor Recs Changes
Code						
TOTAL FUNDING		34,499	27,694	(12,200)	15,494	0
						15,494