

W Y O M I N G

DEPARTMENT  
OF AGRICULTURE

MEMO

**To:** Susan Vittitow, Wyoming State Library  
**From:** Julie Cook  
**CC:** Pam Robinson, Wyoming Department of Audit  
**Subject:** Department of Agriculture Annual Report  
**Date:** September 22, 2004

Attached is the Wyoming Department of Agriculture's Annual Report for the time period of July 1, 2003 through June 30, 2004. If you have any additional questions, please let me know.

Attachments

General Information Report  
Wyoming Department of Agriculture - Agency 010

General Information  
John Etchepare, Director

Agency contact  
Julie Cook  
2219 Carey Avenue  
Cheyenne, WY 82002  
[jcook@state.wy.us](mailto:jcook@state.wy.us)  
307-777- 7321

Other locations  
Laramie, Douglas, Statewide

Year established  
1923

Statutory references  
W.S. 11-1-101 through 11-17-108  
W.S. 35-7-109 through 35-7-374  
W.S. 40-7-101 through 40-10-136  
W.S. 14-4-104  
W.S. 35-28-101 through 35-28-110  
W. S. 35-4-224  
W.S. 11-41-102 to 11-41-108

Authorized personnel  
73 full-time; 13 part-time

Organization structure  
Administration, Analytical Services Lab, Consumer Health Services, Natural Resources, Technical Services, Wyoming State Fair.

Clients served  
Agriculture producers; consumers; conservation districts; & agricultural, conservation, consumer, recreation, and environmental organizations.

Budget information

General Funds	\$11,635,454
Federal Funds	\$ 849,465
Other	<u>\$ 5,070,852</u>
Total	\$17,555,771

**General Information Report  
Wyoming Department of Agriculture - Agency 010**

**Mission and philosophy**

The Wyoming Department of Agriculture is dedicated to the promotion and enhancement of Wyoming's agriculture, natural resources, and quality of life.

The WDA's philosophy consists of:

- **Strong Work Ethic:** We are dedicated to providing innovative, responsive solutions and pride ourselves on providing Wyoming's citizens with and honest days work utilizing a highly trained and knowledgeable staff.
- **Integrity:** We are dedicated to ethic, honest and credible service to the citizens of Wyoming.
- **Public Service:** We are dedicated to being responsive, open, courteous, and equitable in our dealings with the public and will strive to simplify processes and reduce bureaucracy.
- **Quality:** We are dedicated to taking pride in our work and providing timely, high value, accurate and cost efficient service.

**Results of outcomes**

Consumer Health Services employees found 9,795 critically positive controls during their inspections of retail establishments. In addition, inspectors found 299 major deficiencies in meat plants and 1,015 critical violations at retail establishments. All deficiencies and violations were corrected and employees were trained to preclude recurrences.

Technical Services employees conducted pesticide program inspections, finding that 81 percent of the pesticide applicators and agribusinesses in the state were in full compliance with pesticide laws and regulations. The percentage of total analyses performed by the Analytical Services Laboratory and reported within 30 days was 96.1 percent. A client satisfaction survey was completed on the lab and its services with a rating of 84.2 percent. Technical Services employees have the responsibility to assure the public that consumer products are safe and truthfully marked. As a result of their inspections, 87 percent of products inspected were found to be in compliance with state and federal standards. Of the nursery stock, feed, fertilizer, and seed establishments, 91 percent were found to be in compliance with state and federal standards, while 87 percent of all weights and measures inspections were in full compliance. All grain inspected warehouses were found to be in full compliance.

At the Wyoming State Fair, 406 user/event days were utilized outside of fair time. The amount of dollar support and sponsorships for the Fair equaled \$45,822 and the number of special awards and donations amounted to \$4,925. Six (6) new junior and open competitive events were established during the 2003 Wyoming State Fair.

In order to expand the opportunities to promote the protection of our natural resources, the WDA Natural Resource personnel provided information and assistance to 34 Conservation districts, 23 Weed and Pest Districts and 11 Coordinated Resource Management (CRM) groups. Four small water development programs were implemented with WDA assistance and seven impaired streams were addressed with WDA water quality grants. WDA also assisted in the development of one endangered species management plan. WDA Natural Resource officials conducted ten mediation processes and initiated one carbon sequestration pilot program.

## **Goals**

The Wyoming Department of Agriculture has the following goals for the upcoming year.

1. Protect human health and natural resources.
2. Assure the public consumer products are safe and truthfully marketed.
3. Provide information and education to promote and preserve our agricultural community.

**From:** Susan Vittitow  
**To:** Julie Cook  
**Date:** 9/22/2004 3:29:01 PM  
**Subject:** Re: Dept of Ag. Annual report

Thanks, Julie. Please consider this email confirmation of receipt.

>>> Julie Cook 9/22/2004 3:25:55 PM >>>  
Susan,

Please find attached the two documents required for the annual report. I am putting a hard copy in the mail to you and the Department of Audit as required. If you need any additional information, please let me know.

Julie Cook  
Wyoming Department of Agriculture

>>> Susan Vittitow 9/22/2004 8:48:04 AM >>>  
Thanks, Julie. Just email me the file when you're finished and stick a hard copy in interoffice mail. I'll keep an eye out for it.  
Susan

>>> Julie Cook 9/22/2004 8:45:00 AM >>>  
Susan

I will be working on the completion of this report. I apologize that it was not submitted by the required deadline. I anticipate having it to you this week.

Julie Cook  
Wyoming Department of Agriculture

>>> Susan Vittitow 9/21/2004 10:08:23 AM >>>  
John -  
Kim Porter was the coordinator for your agency's annual report when this process started a couple of months ago. I understand she is no longer with your agency. She indicated that I should contact you.

The deadline for submission of your annual report was Sept. 15. When may I expect to see it?

Thanks  
Susan

Susan Vittitow  
Publications Specialist/Center for the Book Coordinator  
Wyoming State Library  
2301 Capitol Ave.  
Cheyenne WY 82002  
Phone: 307/777-5915  
Fax: 307/777-6289

# Wyoming Department of Agriculture Strategic Plan

Outcomes for the period

July 2003 through June 2004

(Budget FY04)

John Etchepare, Director  
Jim Schwartz, Deputy Director

September 2004

## **MISSION STATEMENT:**

The Wyoming Department is dedicated to the promotion and enhancement of Wyoming's agriculture, natural resources and quality of life.

## **GOALS, OBJECTIVES AND STRATEGIES:**

### **GOAL 1 - Protect human health and natural resources**

**OBJECTIVE 1.1.** Reduce human health related hazards each year.

Strategy 1.1.1 Food safety

Strategy 1.1.2 Pesticides

Strategy 1.1.3 Analytical laboratory

Strategy 1.1.4 Pools & spas, child care facilities, RV parks

**OBJECTIVE 1.2.** Expand opportunities to promote protection of our natural resources.

Strategy 1.2.1 Water Quality and Quantity

Strategy 1.2.2 Endangered Species Act

Strategy 1.2.3 Conservation districts

Strategy 1.2.4 Weed and pest control

Strategy 1.2.5 Coordinated Resource Management (CRM)

Strategy 1.2.6 Mediation

Strategy 1.2.7 Carbon Sequestration

Strategy 1.2.2 Predation management

### **GOAL 2 - Assure the public that consumer products are safe and truthfully marketed**

**OBJECTIVE 2.1.** Increase the assurance that goods offered for sale to Wyoming consumers are safe and truthfully marketed.

Strategy 2.1.1 Weights and measures

Strategy 2.1.2 Plant industry

### **GOAL 3 - Provide information and education to promote and preserve our agricultural community**

**OBJECTIVE 3.1** Increase the information and education opportunities provided by the department.

Strategy 3.1.1 Administration and Agriculture Policy

Strategy 3.1.2 State Fair

Strategy 3.1.3 Education

Strategy 3.1.4 Public Information

Strategy 3.1.5 Rural Development Council

**OBJECTIVE 3.2** Expand economic opportunity for Wyoming by increasing agribusiness related skills and knowledge, conduct marketing research, facilitate agricultural business development, and provide producer and consumer information.

Strategy 3.2.1 Wyoming Beef Council

Strategy 3.2.2 Wyoming Wheat Marketing Commission

**GOAL 1     PROTECT HUMAN HEALTH AND NATURAL RESOURCES**

**OBJECTIVE 1.1.     REDUCE HUMAN HEALTH RELATED HAZARDS EACH YEAR.**

**OUTCOME MEASURES**

<b>1.1 Outcome</b>	<b>FY04 Actual</b>	<b>FY04 Goal</b>
Number major deficiencies in meat plants	299	355
Number critical violations at food establishments	1,015	755
Number critical positive controls at retail establishments	9,795	5,263
Number pesticide users in compliance	81%	95%
% of samples analyzed within 30 days	96.1%	90%
Client satisfaction with lab and its services	84.2%	90%

**OBJECTIVE 1.2     EXPAND OPPORTUNITIES TO PROMOTE PROTECTION OF OUR NATURAL RESOURCES**

<b>1.2 OUTCOME MEASURES</b>	<b>FY04 Actual</b>	<b>FY04 Goal</b>
Number of impaired streams addressed with WDA water quality grants.	7	26
Number of small water development programs implemented with WDA assistance	4	4
Number of Endangered Species with management plans that have been developed with assistance from the WDA	1	3
Number of Conservation districts receiving information and assistance	34	34
Number of Weed & Pest Districts receiving information and assistance	23	23
Number of CRM groups receiving information and assistance	11	15
Number of Mediation processes conducted	10	12
Number of Carbon Sequestration Pilot Programs initiated.	1	2



**GOAL 2                    ASSURE THE PUBLIC THAT CONSUMER PRODUCTS ARE  
SAFE AND TRUTHFULLY MARKETED**

**OBJECTIVE 2.1.        INCREASE THE ASSURANCE THAT GOODS OFFERED FOR  
SALE TO WYOMING CONSUMERS ARE SAFE AND  
TRUTHFULLY MARKETED**

**OUTCOME MEASURES**

<b>2.1 Outcome</b>	<b>FY04 Actual</b>	<b>FY04 Goal</b>
Number products in compliance	87%	75%
Number establishments in compliance	91%	75%
Number weights & measures in compliance	87%	80%
Number grain warehouses in compliance	100%	100%

**GOAL 3 PROVIDE INFORMATION AND EDUCATION TO PROMOTE AND  
PRESERVE OUR AGRICULTURAL COMMUNITY**

**OBJECTIVE 3.1        INCREASE THE INFORMATION AND EDUCATION  
OPPORTUNITIES PROVIDED BY THE DEPARTMENT**

**OUTCOME MEASURES**

<b>3.1 OUTCOME MEASURES</b>	<b>FY04 Actual</b>	<b>FY04 Goal</b>
Number of user/event days of non-fair	406	235
Number of WSF dollar support/sponsorship	\$45,822	\$35,000
Number of new competitive events (Jr. & Open)	6	2
Number of WSF special awards and donations	\$4,925	\$2,730

**OBJECTIVE 3.2      EXPAND AGRICULTURAL OPPORTUNITIES FOR WYOMING  
BY INCREASING AGRIBUSINESS RELATED SKILLS AND  
KNOWLEDGE, CONDUCTING MARKET RESEARCH,  
FACILITATE AGRICULTURAL BUSINESS DEVELOPMENT  
AND PROVIDE CONSUMER AND INDUSTRY INFORMATION  
OF SPECIFIC COMMODITIES.**

**Statutory Authority**

<b>Strategy 1.1.1 Food safety</b>	
35-7-109 to 35-7-123	Food, Drug & Cosmetic Safety Act
<b>Strategy 1.1.2 Water quality</b>	
11-2-202	Director of the Department of Agriculture
11-16-101 to 11-16-134	Conservation Districts
<b>Strategy 1.1.3 Pesticides</b>	
35-7-350 to 35-7-374	Pesticide Control Act
11-2-202	Director of the Department of Agriculture
<b>Strategy 1.1.4 Analytical laboratory, public safety program, consumer protection</b>	
35-7-201 to 35-7-204	State Chemist
40-7-101 to 40-7-110	Antifreeze & Petroleum products
40-9-101 to 40-9-105	Natural Gas
<b>Strategy 1.1.5 Pools &amp; spas, child care facilities, RV parks</b>	
14-4-104	Child Care Facilities
35-28-101 to 35-28-110	Public Swimming Pool Health and Safety Act
35-4-224	Standards for Mobile Home Parks
<b>Strategy 1.2.1 Natural resources</b>	
11-2-202	Director of the Department of Agriculture
11-16-101 to 11-16-134	Conservation Districts
11-41-102 to 11-41-108	Mediation Process
<b>Strategy 1.2.2 Predation management</b>	
11-6-101 to 11-6-210	Predatory Animals
11-6-301 to 11-6-313	Animal Damage Management Program
<b>Strategy 1.2.3 Conservation districts</b>	
11-16-101 to 11-16-134	Conservation Districts
<b>Strategy 1.2.4 Weed and pest control</b>	
11-5-101 to 11-5-303	Weed and Pest Control
<b>Strategy 2.1.1 Weights and measures</b>	
40-10-117 to 40-10-136	Weights and Measures
<b>Strategy 2.1.2 Plant Industry</b>	
11-7-130 to 11-7-302	Apiary Registration & Inspection
11-7-401 to 11-7-407	Alfalfa Leafcutter Bee
11-9-101 to 11-9-108	Nursery Stock
11-11-101 to 11-11-117	Buying, Selling & Storage of Grain
11-12-101 to 11-12-123	Seeds
11-13-101 to 11-13-108	Commercial Feed

11-14-101 to 11-14-116	Fertilizer Law
11-15-101 to 11-15 -101	Grading and Shipment of Potatoes
11-17-101 to 11-17-108	Livestock Remedies
<b>Strategy 3.1.1 Administration and Agriculture Policy</b>	
11-2-202	Director of the Department of Agriculture
<b>Strategy 3.1.2 State Fair</b>	
11-10-101 to 11-10-111	State Fair
<b>Strategy 3.1.3 Rural Development Council</b>	
2002 Farm Bill	
<b>Strategy 3.2.1 Wyoming Beef Council</b>	
11-37-101 to 11-37-110	Beef Council
<b>Strategy 3.2.2 Wyoming Wheat Commission</b>	
11-38-101 to 11-38-110	Wyoming Wheat Marketing Commission

File saved as:F:/home/admin/stratplan/fy04outcomes-word.doc